



Parties and Program Host

The Humane Society of Kitchener Waterloo Humane Society & Stratford-Perth (The Humane Society) is a recognized Canadian leader in Animal Welfare. Our vision is to be a proactive leader in providing humane care through education, advocacy and enforcement to promote the well-being and appreciation of all animals.

Under the direction of the Community Programs Manager, the Parties and Program Host will be primarily responsible to work independently in the supervision of up to 15 children during Humane Society birthday parties at our Kitchener Centre, as well as other occasional evening and weekend programs. Hosts are responsible for ensuring all children are having fun, being safe, and learning about pets. You will be leading and participating in all activities.

PRINCIPLE ACCOUNTABILITIES:

- Lead pre-developed recreation and education programs to participants of all ages.
- Provide an environment that allows participants to have a fun and a safe experience.
- Ensure room is tidy and set up for program.
- Prepare and teach age appropriate games and crafts for the program.
- Explain the role of the Humane Society and on the animals the clients see at the centre, lead centre tour during the program.
- Provide an animal interaction time, teaching proper handling and care of the animal.
- Hand out promotional fliers for upcoming programs.
- Clean up after the program is finished, put materials away
- Communicate with Community Programs staff regarding any new concerns or needs.
- Communicate with participants and parents, respond to inquiries or concerns.

QUALIFICATIONS:

- Must be at least 18 years old.
- Must provide a satisfactory Police Check upon hire.
- Must be organized and creative.
- Must be comfortable interacting with small animals including cats, rabbits, guinea pigs, birds, etc.
- Must enjoy children and have experience in leadership and teaching of children.
- Must feel confident in leading a group for up to 15 children (ages 4 – 14+).
- Must be outgoing and have a fun personality.
- Must be available evenings and weekends
- Must have e-mail access as program communications are via e-mail.
- It would be an asset if the successful candidate could travel to our Stratford centre for parties and programs on occasion.

WORKING CONDITIONS:

- May be exposed to some environmental situations such as cooler and warmer weather, odours and noise, exposure to viruses and bacteria.
- Interacts with community.
- Interacts with animals.
- Holds valid Ontario driver's license.
- Intermittent physical activity including walking, standing, sitting, lifting and supporting animals.

THE IMPORTANT DETAILS & PERKS:

- Part-time casual role
- Based out of our Kitchener animal centre
- The wage range is \$15.66 to \$19.14 per hour. Most new employees will start at the beginning of the range.
- 4% vacation pay
- Access to our Employee Assistance Program
- Access to staff pet food program (discounted retail prices)
- Access to staff veterinary services program
- An environment always filled with adorable animals

APPLICATION PROCEDURE:

If this role is calling your name, we look forward to hearing from you! Please submit your resume and cover letter to hr@kwsphumane.ca.

The Humane Society warmly welcomes applications from people of all backgrounds and groups. We are committed to a culture of inclusivity and collaboration that celebrates diverse perspectives and voices.

We are happy to accommodate any individual needs in keeping with the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act. If you require an accommodation in order to participate in the hiring process, please contact us to make your needs known in advance.